



DEPARTMENT OF THE NAVY
OFFICER IN CHARGE
NAVY SAFETY CENTER DETACHMENT NAVAL SCHOOL OF AVIATION SAFETY
181 CHAMBERS AVE SUITE A
PENSACOLA, FLORIDA 32508-5271

Canc frp: Sept 2020

NAVSCOLAVSAFENOTE 1520

07 JAN 2019

NAVSCOLAVSAFE NOTICE 1520

From: Officer in Charge, Naval School of Aviation Safety

Subj: NAVAL SCHOOL OF AVIATION SAFETY (NAVSCOLAVSAFE) COURSES
FOR FISCAL YEAR (FY) 2020

Ref: (a) OPNAVINST 3750.6S
(b) CNAFINST 1542.7B

Encl: (1) FY 2020 Quota Assignments
(2) FY 2020 Schedule of Classes

1. Purpose. To issue information concerning safety education and the schedule of classes for fiscal year (FY) 2020 by the Naval Safety Center Detachment, Naval School of Aviation Safety (NAVSCOLAVSAFE).

2. Background. References (a) and (b) provide guidance and training requirements for the NAVSCOLAVSAFE, which is tasked with conducting an Aviation Safety Officer (ASO) Course, Aviation Safety Command (ASC) Course, Aviation Safety Manager (ASM) Course, and Crew Resource Management Instructor (CRMI) Course.

3. Courses. Four courses are offered:

a. Aviation Safety Officer (ASO) Course. A 23 instructional day course designed to prepare aviation safety officers, as defined in reference (a), to assist Commanders and Commanding Officers in conducting mishap prevention programs. ASOs completing this course will be able to investigate mishaps, organize and administer a squadron mishap prevention program, manage and lead a safety culture, and coordinate aviation safety information.

b. Aviation Safety Command (ASC) Course. A six-day course designed to indoctrinate aviation squadron Commanding Officers (CO), Executive Officers (XO), Officers-in-Charge, and officers screened for command in the policies, philosophy, and techniques of an effective command safety program. Senior member training is incorporated within this course which will prepare graduates to act as senior members of aircraft mishap boards.

c. Aviation Safety Manager (ASM) Course. The ASM course is a five day course designed to prepare mid-grade officers as Aviation Safety Managers in the policy, implementation, and management of an effective Air Station, Staff, MAG, or Wing Aviation Safety Management System. This course will also satisfy the OPNAVINST 3750.6 (series) currency requirements of an ASO.

The ASO or ASC course is a prerequisite to attend the ASM course. Note: If billet assigned requires an ASO per OPNAVINST 3750.6, the ASM student must be a graduate of the ASO course.

d. Crew Resource Management Instructor (CRMI) Course. A four-day course designed to prepare officers and enlisted personnel to fulfill the duties as CRM Instructors; and to provide instruction to all T/M/S Program Managers per reference (b).

4. Eligibility

a. ASO. Designated naval aviators or naval flight officers with deployment or detachment experience and the rank of Warrant Officer or O-3 and higher, in a billet requiring the ASO course. Naval aerospace physiologists designated for assignment as Aeromedical Safety Officers. Any exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

b. ASC. Current or prospective COs, XOs, Officers-in-Charge, and aircraft carrier safety officers who are designated naval aviators or naval flight officers with the rank of O-4 and senior. Exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

c. ASM. Graduate of the ASO, or the ASC course, and designated to serve in a naval aviation Air Station, Staff, MAG or Wing ASO billet. Any exceptions and requests from other services or organizations shall be directed to the Director, NAVSCOLAVSAFE.

d. CRMI. Designated Navy and Marine Corps pilots, NFOs and positionally qualified enlisted aircrew with deployment or detachment experience and the rank of O-3 or E-5 and higher. Prospective T/M/S or Sim Based Training (SBT) CRMIs shall be designated CRMFs and should have at least 12 to 18 months remaining in their current squadron prior to designation. Any exceptions and requests from other services or organizations shall be directed to the Director, Crew Resource Management.

5. Quotas. Refer to enclosure (1) for Quota assignments for ASO, ASC, and ASM courses. TYCOM Quota Managers shall submit quota rosters via email to the NAVSCOLAVSAFE Quota Manager no later than **fourteen days prior** to class convening dates. Quota rosters should contain name, rank, unit, platform, cell phone number, and e-mail address (if available) of each person assigned a quota. Additional quota requirements should be listed as standbys on quota submissions and ranked in order of precedence. The NAVSCOLAVSAFE Associate Director will control all unassigned quotas at the two-week deadline. Reference the NAVSCOLAVSAFE web page contact information, and prerequisites - <http://www.public.navy.mil/comnavsafecen/Pages/aviation/SAS/index.aspx>. Quotas for CRMI classes shall be requested through the respective T/M/S program managers. Recommend CRMI quotas be requested at least three months in advance.

6. Berthing and messing. **Students are responsible for making billeting arrangements.** Proportional messing is available and a memorandum will be provided to each student.

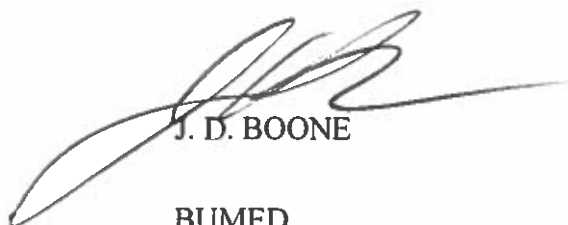
7. Reporting. Classes will convene in Building 633, north wing, NAS Pensacola, on the scheduled course starting date. ASO, ASC, and ASM officers report by 0800 to Room 158. CRMI students report by 0800 to Room 215 on the class start date as listed in enclosure (2).

8. Uniform Requirements. The dress code for classes is green or tan flight suits as appropriate, or as service directed.

9. Additional Information. All questions and requests for additional information should be directed to:

Associate Director, School of Aviation Safety
181 Chambers Ave, Suite A
Pensacola, FL 32508-5271
DSN 459-3181, Commercial (850) 452-3181

10. Cancellation contingency. Upon schedule completion.



J. D. BOONE

Distribution:

BUPERS
CG FOURTH MAW
CNATRA
COMNAVAILANT
COMNAVIAIRFORES
COMNAVSAFECEN
COMNAVSRFPAC
NOMI
HQMC SD

BUMED
CMC
COMDT COGARD
COMNAVIAIRFOR
COMNAVIAIRSYSCOM
COMNAVSRFLANT
NETSAFA
CNIC

ASO, ASC, CRM-I, ASM Quota Allocation FY-20

| ASO | | | | | | | | | ASC | | | | | | | | | CRM I | ASM * |
|------------------------------------|--------|------|------|------|------|------|------|-----|--------|------|------|------|-------|-------|------|------|---------|----------------|----------------|
| QUOTA HOLDER | 20-1 | 20-2 | 20-3 | 20-4 | 20-5 | 20-6 | 20-7 | TTL | 20-1 | 20-2 | 20-3 | 20-4 | 20-5A | 20-5B | 20-6 | 20-7 | TT L | All Classes | All Classes |
| BUMED | 0 | 0 | 1 | 1 | 1 | 1 | 0 | 4 | NOTE 1 | | | | | | | | 0 | NOTE 4 | 0 |
| BUPERS | NOTE 1 | | | | | | | 0 | 19 | 19 | 19 | 19 | 19 | 19 | 19 | 19 | 152 | NOTE 4 | NOTE 1 |
| CG FOURTH MAW | NOTE 5 | | | | | | | 0 | NOTE 5 | | | | | | | | 0 | NOTE 4 | NOTE 5 |
| CMC | 16 | 16 | 16 | 13 | 13 | 15 | 14 | 103 | 12 | 14 | 13 | 12 | 13 | 15 | 12 | 13 | 104 | NOTE 4 | 6 |
| CNATRA | 3 | 3 | 2 | 3 | 3 | 3 | 3 | 20 | NOTE 2 | | | | | | | | 0 | NOTE 4 | 2 |
| CNIC | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | NOTE 4 | NOTE 1 |
| COMDT COGARD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | NOTE 4 | NOTE 1 |
| COMNAVAIRLANT | 10 | 12 | 8 | 9 | 10 | 11 | 10 | 70 | NOTE 2 | | | | | | | | 0 | NOTE 4 | 4 |
| COMNAVAIRPAC | 12 | 12 | 12 | 9 | 12 | 11 | 11 | 79 | NOTE 2 | | | | | | | | 0 | NOTE 4 | 4 |
| COMNAVAIRFORES | 3 | 3 | 4 | 3 | 2 | 2 | 3 | 20 | 3 | 4 | 2 | 3 | 4 | 3 | 3 | 2 | 24 | NOTE 4 | 2 |
| COMNAVIAIRSYS COM | 1 | 2 | 0 | 0 | 1 | 0 | 1 | 5 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 9 | NOTE 4 | 1 |
| COMNAVSAFECEN | NOTE 1 | | | | | | | 0 | NOTE 1 | | | | | | | | 0 | NOTE 4 | NOTE 1 |
| COMNAV SURFLANT/ COMNAV SURFPAC | NOTE 3 | | | | | | | | NOTE 3 | | | | | | | | 0 | NOTE 4 | NOTE 1 |
| NETSAFA | 3 | 4 | 4 | 3 | 4 | 4 | 3 | 25 | NOTE 1 | | | | | | | | 0 | NOTE 4 | 0 |
| NMOTC | 1 | 0 | 5 | 5 | 0 | 5 | 0 | 16 | NOTE 1 | | | | | | | | 0 | NOTE 4 | 0 |
| DIRECTOR ASSIGNED | 5 | 2 | 2 | 8 | 8 | 2 | 9 | 36 | 5 | 2 | 5 | 5 | 2 | 2 | 5 | 5 | 31 | NOTE 4 | 6 |
| TOTAL | 56 | 56 | 56 | 56 | 56 | 56 | 56 | 392 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 320 | TBD | 25 |

*ASM minimum class size is 10 students. If minimum size is not attained by 10 business days prior to convene date, class will be cancelled and registered students will be given top priority in the next class.

Note 1: Contact Associate Director, School of Aviation Safety for quotas as required.

Note 2: ASC quotas for COMNAVAIRPAC, COMNAVAIRLANT, CNATRA, and CNAFR FTS are coordinated by Navy Personnel Command (PERS-433I) through the Aviation Commanding Officer Training (AVCOT) program.

Note 3: COMNAV SURFPAC/COMNAV SURFLANT quotas will be assigned by the Navy Personnel Command (PERS-413F) with coordination of the School of Aviation Safety.

Note 4: CRM Program Managers shall submit quota requests via email to the CRM Quota Manager no later than 21 days prior to class convening dates. Quota requests should contain name, rank, unit, cell phone number and email address of each student for whom quota is requested. Reference the NAVSCOLAVESAFE web page for CRM Quota manager contact information and class details.

Note 5: Fourth MAW will coordinate quotas with CMC Quota Manager.

SCHEDULE OF CLASSES (FY20)

a. Aviation Safety Officer Course (23 Instructional Days)

| | |
|-----------|---------------------------|
| ASO 20-01 | 08 OCT 2019 – 08 NOV 2019 |
| ASO 20-02 | 06 JAN 2020 – 06 FEB 2020 |
| ASO 20-03 | 11 FEB 2020 – 13 MAR 2020 |
| ASO 20-04 | 24 MAR 2020 – 23 APR 2020 |
| ASO 20-05 | 05 MAY 2020 – 05 JUN 2020 |
| ASO 20-06 | 14 JUL 2020 – 13 AUG 2020 |
| ASO 20-07 | 25 AUG 2020 – 25 SEP 2020 |

b. Aviation Safety Command Course (6 Instructional Days)

| | |
|------------|---------------------------|
| ASC 20-01 | 23 OCT 2019 – 30 OCT 2019 |
| ASC 20-02 | 22 JAN 2020 – 29 JAN 2020 |
| ASC 20-03 | 26 FEB 2020 – 04 MAR 2020 |
| ASC 20-04 | 08 APR 2020 – 15 APR 2020 |
| ASC 20-05A | 15 MAY 2020 – 22 MAY 2020 |
| ASC 20-05B | 10 JUN 2020 – 17 JUN 2020 |
| ASC 20-06 | 29 JUL 2020 – 05 AUG 2020 |
| ASC 20-07 | 16 SEP 2020 – 23 SEP 2020 |

c. Aviation Safety Manager Course (5 Instructional Days)

| | |
|-----------|---------------------------|
| ASM 20-01 | 22 JUN 2020 – 26 JUN 2020 |
|-----------|---------------------------|

d. Crew Resources Management Instructor Course (4 Instructional Days)

| | |
|------------|---------------------------|
| CRMI 20-01 | 21 OCT 2019 – 24 OCT 2019 |
| CRMI 20-02 | 06 JAN 2020 – 09 JAN 2020 |
| CRMI 20-03 | 24 FEB 2020 – 27 FEB 2020 |
| CRMI 20-04 | 06 APR 2020 – 09 APR 2020 |
| CRMI 20-05 | 11 MAY 2020 – 14 MAY 2020 |
| CRMI 20-06 | 08 JUN 2020 – 11 JUN 2020 |
| CRMI 20-07 | 27 JUL 2020 – 30 JUL 2020 |
| CRMI 20-08 | 14 SEP 2020 – 17 SEP 2020 |

07 JAN 2019

e. FY 2020 Holidays

| | |
|------------------------|-----------------------------|
| Columbus Day | 14 OCT 19 |
| Veterans Day | 11 NOV 19 |
| Thanksgiving Day | 28 NOV 19 |
| Christmas Day | 25 DEC 19 |
| New Year's Day | 01 JAN 20 |
| Martin Luther King Day | 20 JAN 20 |
| President's Day | 17 FEB 20 |
| Memorial Day | 25 MAY 20 |
| Independence Day | 04 JUL 20 (Observed 3 July) |
| Labor Day | 07 SEP 20 |